



Republic of the Philippines  
**Department of Education**  
REGION IV-A CALABARZON  
SCHOOLS DIVISION OF LUCENA CITY

23 January 2025

**DIVISION MEMORANDUM**

No. 035, s. 2025

**LEARNER GOVERNMENT ELECTIONS FOR SCHOOL YEAR 2025-2026**

**TO** : OIC – Asst. Schools Division Superintendent  
Chief Education Supervisors – SGOD & CID  
Unit Heads  
Public Elementary and Secondary School Heads  
All Others Concerned

1. Relative to the Memorandum DM-OUOPS-2025-11-00442 dated January 20, 2025, the School Governance and Operations Division – Youth Formation announces the conduct of SELG and SSLG Election for the School Year 2025-2026.
2. School based elections will be conducted from **February 12-28, 2025, while the Division Election is on March 10, 2025, at 2:00 p.m. in Lucena City Teachers and Employees Conference Center (LCTECC).**
3. Schools are advised to refer to the guidelines issued from **OUOPS Memo No. 2023-03**, *Interim Guidelines of the Learner Government Program (LGP) for School Year 2023-2024* and **DM-OUOPS-2024-11-02487**, *Schedule of Supreme Elementary Learner Government (SELG) and Supreme Secondary Learner Government (SSLG) Elections for School Year 2024-2025*. Copies of the issuances may be downloaded from the link [https://bit.ly/2025\\_LGP\\_Election](https://bit.ly/2025_LGP_Election) or by scanning the QR code.



4. The participants of the Division Federation Election are the elected SELG and SSLG presidents and their respective advisers.





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5. The Registry of Elected Officers (Annex 1) shall be submitted during the division elections along with the Parent's Consent Form (Annex 2) on March 10.
6. Expenses incurred in the conduct of the activity shall be charged to School Maintenance and Other Operating Expenses (MOOE) subject to the usual accounting and auditing rules and regulations.
7. For queries and other concerns, you may contact the Division Youth Formation Coordinators at SGOD Office **(042) 4214161 local 234**.
8. Immediate dissemination of this Memorandum is earnestly desired.

**SUSAN DL. ORIBIANA**  
Schools Division Superintendent

For the Schools Division Superintendent

**EDENIA O. LIBRANDA**  
Chief Education Supervisor  
Officer-In-Charge  
Office of the Assistant Schools Division Superintendent

Date: Jan. 24, 2025

SGOD/YF  
002

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/ 01/23/2025

DM – LEARNER GOVERNMENT ELECTIONS FOR SCHOOL YEAR 2025-2026



Address: Lucena West I ES Compound, M.L. Tagarao St. Brgy. Ilayang Iyam, Lucena City  
Telephone Nos.: (042) 421-4161/421-4162/421-5137  
Email Address: lucena.city@deped.gov.ph  
Website: depedlucena.com





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Annex 1: Registry of Elected Officers

Enclosure 13. Registry of Election Officers

**REGISTRY OF ELECTED OFFICERS**

Level of Learner Government:

Elementary ☐

Secondary ☐

Name of School: \_\_\_\_\_

School ID: \_\_\_\_\_

Position	Name	Gender	Grade Level
President			
Vice President			
Secretary			
Treasurer			
Auditor			
Public Information Officer			
Protocol Officer			
Grade Representative			
Grade Representative			
Grade Representative			
Grade Representative			
Grade Representative			
Grade Representative			

(Note: For representatives, add rows if necessary.)

Prepared by:

\_\_\_\_\_  
Signature over printed name of  
Commissioner on Screening and Validation

Attested by:

\_\_\_\_\_  
Signature over printed name of  
Commissioner on Electoral Board

Approved by:

\_\_\_\_\_  
Signature over printed name of  
LG COMEA Chief Commissioner





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*Annex 2: Parental Consent*

**PARENTAL CONSENT**

I, the undersigned, as the parent of \_\_\_\_\_, a student at \_\_\_\_\_ (Name of School), have read and understood the purpose of this activity and hereby give my full consent and approval for my child to participate in the Division Elections on March 10, 2025, at Lucena City Teachers and Employees Conference Center.

I have considered the benefits that my son/daughter will derive from this activity with the understanding that due care and precaution will be observed. I agree that the Schools Division of Lucena City is not in any way accountable for any untoward incident that may arise beyond its control.

\_\_\_\_\_  
**Parent's/ Guardian's  
Signature over Printed Name**

\_\_\_\_\_  
**Date**



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